

BYLAWS FOR THE CONFERENCE OF INVESTIGATORS OF INTERNATIONAL INSTITUTIONS AND ORGANIZATIONS

Preamble

The Conference of Investigators of International Institutions and Organizations [hereinafter "the Conference"] is established to assist investigators and their investigative offices of such international institutions and organizations [hereinafter "Organizations"] in the professional conduct of their work and to support their role in developing, maintaining and improving the integrity of the Organizations. The conference will strive to foster the adoption of best practices by investigators of their organizations, provide a forum for exchange of ideas, encourage and enable close cooperation and collegiality among Investigative Offices. The Bylaws provide for the future development of the Conference and its permanent Secretariat.

I. The Conference Secretariat

1. The Conference Secretariat is established:

- to organize an annual Conference,
- to provide continuity between Conference Sessions,
- to maintain the website for the Investigators of International Institutions and Organizations, and
- to provide guidance on the development of the Conference, and
- to provide facilitate the exchange of information and the harmonization of best practices.

2. Membership in the Conference Secretariat

a. The members of the Conference Secretariat shall be:

1. One representative from:

ID/OIOS/United Nations
INT/World Bank
European Anti-Fraud Office

2. A representative from the current and immediate past host organizations. These organizations will be represented on the Conference Secretariat for a term beginning at the time of their selection as a host for the subsequent Conference and ending following the Conference held after the Conference hosted by that organization.
3. The Conference Secretariat may also appoint additional members from an investigative office for a renewable term of one year, as it deems appropriate.

b. Selection of the Chairperson

The Conference Secretariat shall annually select its Chairperson, and any other officers as required, by a simple majority.

c. Meetings

The Conference Secretariat shall meet at least twice a year and additionally as required to fulfill its responsibilities.

d. Voting Rights

1. Each Organization represented on the Conference Secretariat shall be entitled to cast one vote in all matters requiring an official vote.
2. Members may present any agenda items for consideration by the Secretariat.
3. A member may resign or be removed for cause by unanimous vote of the other members. Cause may be found where the member's office is abolished, the member has committed an act in violation of the purposes of the Conference.

II. The Conference

The Secretariat shall be responsible for organizing an annual conference for investigators from investigative offices of international institutions and organizations established for the purpose of conducting investigations into allegations of wrongdoing within their organization or its projects.

1. Participation and Attendance

- a. Invitations to participate in the annual conference will be issued to investigative offices of international institutions and organizations selected by the Secretariat.
- b. Invitations to attend the annual conference may be issued to other relevant individuals and organizations selected by the Secretariat.

2. Development of Agenda Items for Conference sessions

- a. The Secretariat will develop the agenda for each Conference. It will be the responsibility of the Secretariat to ensure continuity between Conference Sessions.
- b. Any member IO may present a paper or topic for discussion to the Secretariat for the following Conference, so long as the proposal is made at least three months prior to the Conference. However, the Secretariat will have final authority to set the agenda for each Conference.

3. Conference protocols

- a. A representative of the Secretariat and a representative of the host organization will co-chair the Conference sessions.
- b. If any item presented at the Conference session requires an endorsement of the membership, each IO of an international institution or organization represented at the Conference shall have one vote.
- c. Conference participants who wish to raise a matter not on the Agenda during the Conference session may do so with the permission of the Secretariat.

4. Selection of the host

- a. Any IO of an international institution or organization represented at the Conference may nominate itself to be Host of the annual Conference, or be nominated.
- b. The Host of the annual Conference shall be selected by the Secretariat.
- c. Agreement to be a Host means that the IO assumes responsibility for organizing the Conference Session, including providing all necessary logistical arrangements.
- d. If an IO selected to be Host finds that it can not fulfill its responsibilities as Host, it must notify the Secretariat forthwith so that an alternate can be identified by the Secretariat.

5. Amendment of the By-laws

- a. Any Conference participant may propose amendments to the By-laws to the Secretariat.
- b. The Secretariat shall have responsibility for amending the By-laws as it deems necessary an appropriate.